

SCRIPT

Website 'members only' area:
how to access and use it

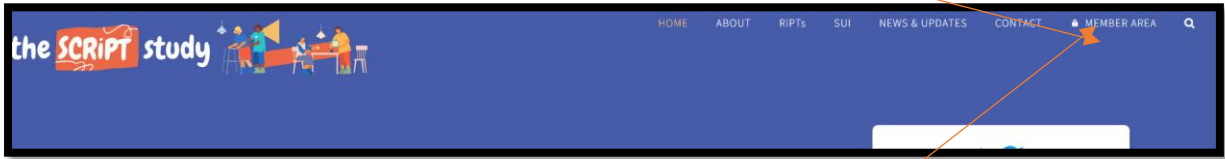
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1. Where is the 'member area'?

You may have noticed that we have a 'member area' on our [website](#) here:



2. Who has access to the area?

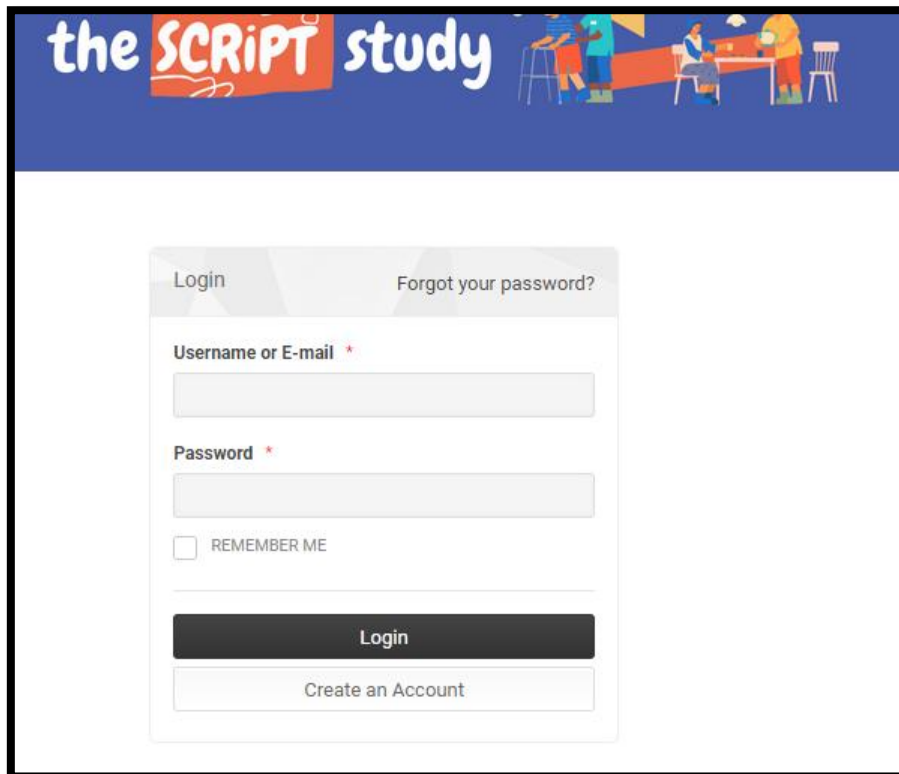
We are initially working with the RiPT leads and academic core team to test it out. We will then expand to include all project team members and RiPT associate members.

3. How do I create a login?

If you have not yet received your login, please contact the team: script@herts.ac.uk

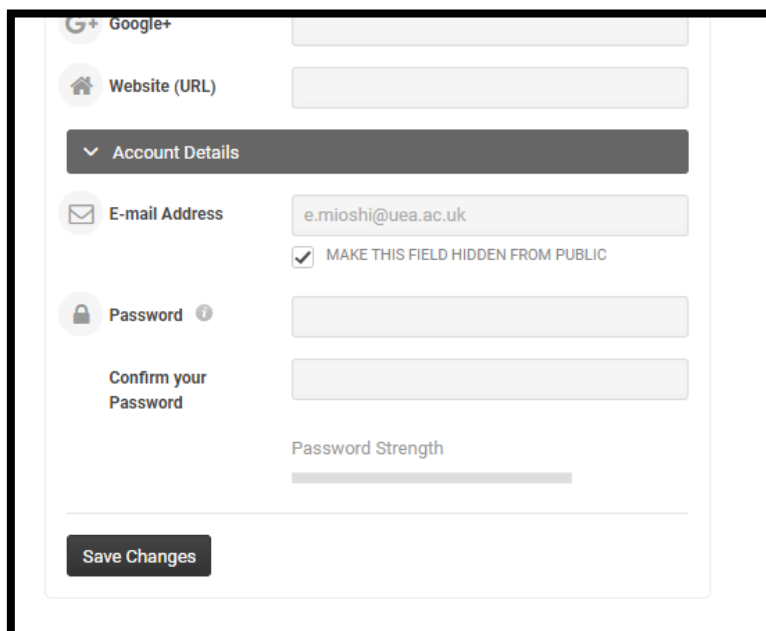
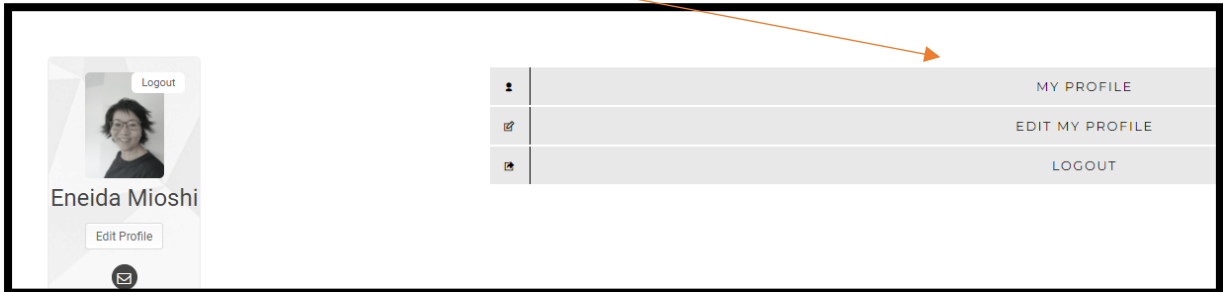
4. How do I login?

Click on the member area, enter your email (username) and password. For first time users, the password is provided but you should change it as soon as you start using the account. More details below.

A screenshot of the login form on the website. The form is titled 'Login' and has a link for 'Forgot your password?'. It contains two input fields: 'Username or E-mail *' and 'Password *'. Below the password field is a checkbox labeled 'REMEMBER ME'. At the bottom of the form are two buttons: 'Login' and 'Create an Account'. The form is set against a white background with a light gray border.

5. How do I change my password, picture and other personal details?

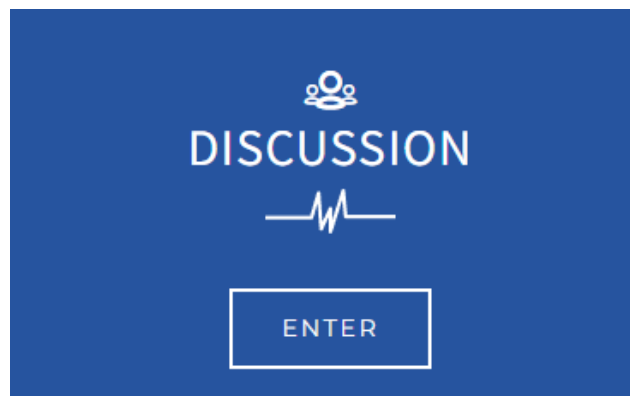
After login, go to 'edit my profile', and make the changes. Do not forget to hit 'save changes' at the bottom of this page:



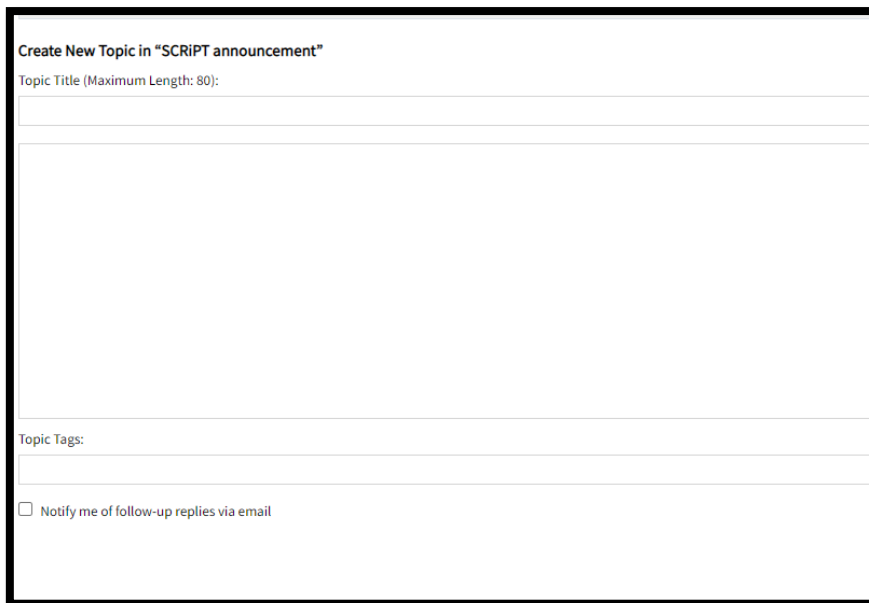
A screenshot of the 'Edit My Profile' form. It includes a 'Google+' field, a 'Website (URL)' field, and a collapsed 'Account Details' section. Under 'Account Details', there is an 'E-mail Address' field containing 'e.mioshi@uea.ac.uk' with a checked option 'MAKE THIS FIELD HIDDEN FROM PUBLIC'. Below that are 'Password' and 'Confirm your Password' fields, followed by a 'Password Strength' indicator. A 'Save Changes' button is at the bottom.

6. How do I join or start a discussion?

Click on enter 'discussion':

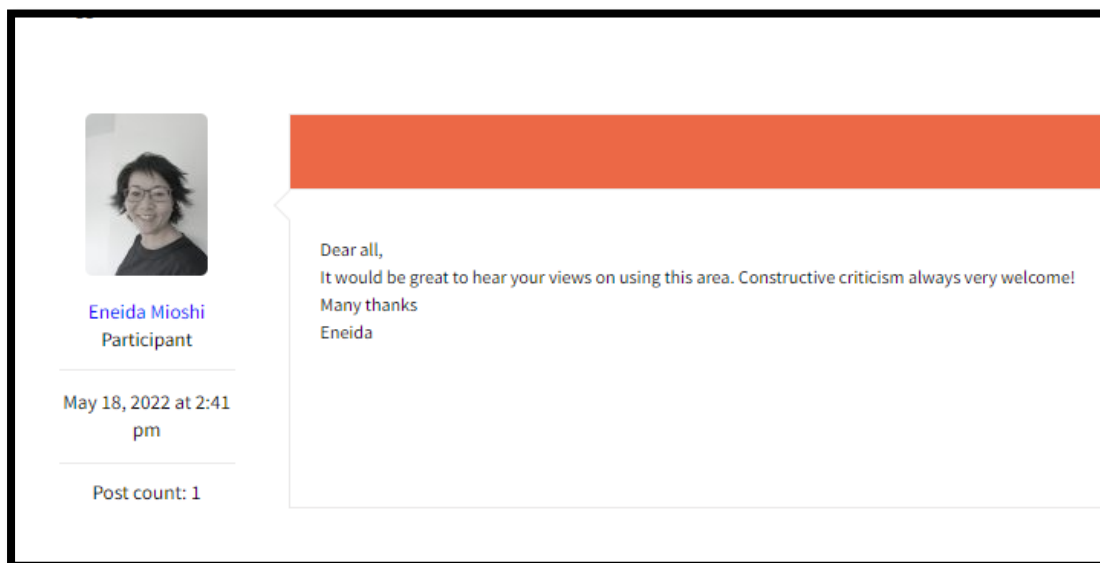


You can join a topic (highlighted in blue) or create a new topic:



The screenshot shows a form titled "Create New Topic in 'SCRIPT announcement'". It includes a text input field for "Topic Title (Maximum Length: 80)", a larger text area for the topic content, a "Topic Tags" input field, and a checkbox labeled "Notify me of follow-up replies via email".

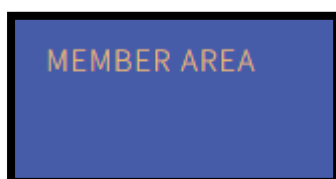
Which will then look like this:



The screenshot shows a forum post by Eneida Mioshi, a Participant. The post is dated May 18, 2022 at 2:41 pm and has a post count of 1. The post content is: "Dear all, It would be great to hear your views on using this area. Constructive criticism always very welcome! Many thanks Eneida". The post is highlighted with a blue background.

7. How to I go back to the member area menu?

Simply click on 'member area'



8. How do I upload a document/video/resource?

Billy, our web developer, has created a direct way to communicate with him. Please use this link and let him know where the resource/document/video should appear for others:

<https://scriptstudy.org/member-content-submission-form/>

You will need to ask him where he should upload the resource to. At present we have these 4 categories but can improve/expand deepening on your feedback:

